

1026 First St  
 Napa, CA94559  
 707-254-8006 p.  
 707-254-8397 f.



Party Event Contract & Details

Name:  Phone:

Event Date:  Email:

Event Time:  # of Guests:  Wine Selection?

**PRIVATE ROOMS ONLY**

**Minimum Food & Beverage:**  
*without tax, gratuity*

(please check one box)

**DINNER**

- The Chardonnay Room (max 24 guests)
- The Bella Room (max 55 guests)
- Full Patio (max 100 guests)
- Left side patio (max 30 guests)
- Right side patio (max 60 guests)
- The Vault (max 10 guests)

**Sun thru Thur**

- \$2000.00
- \$4000.00
- \$4000.00
- \$2000.00
- \$3500.00
- \$ 500.00

**Fri and Sat**

- \$2500.00
- \$5000.00
- \$5500.00
- \$2500.00
- \$4000.00
- \$ 500.00

**LUNCH**

- The Chardonnay Room (max 24 guests)
- The Bella Room (max 55 guests)
- Full Patio (max 100 guests)
- Left side patio (max 30 guests)
- Right side patio (max 60 guests)
- The Vault (max 10 guests)

**Sun thru Thur**

- \$400.00
- \$700.00
- \$1400.00
- \$400.00
- \$1000.00
- \$0.00

**Fri and Sat**

- \$500.00
- \$1000.00
- \$2000.00
- \$500.00
- \$1500.00
- \$ 0.00

Food and Beverage Minimum means as long as you spend what the minimum food and beverage is, not including tax and gratuity, there will be no room charge. If you don't meet the food and beverage minimum number, the difference will be charged as a room fee.

**4 Menu Choices:**

(please check one box for menu choice. If choosing \$85 menu please check boxes)

- \$39 Menu
- \$65 Menu
- \$95 Menu

- Or, \$85 Create Your Own Menu

[choose 2:  Bruschetta  Calamari  Pancetta Prawns  Skirt Satay

[choose 1:  Caesar Salad  Insalata Mista

[choose 3:  Spaghetti Pomodoro  Rigatoni Bolognese  Penne  Herb Roasted Chicken

Salmon] [choose 1:  Tiramisu  Sorbet  Gelato]

Policy: We have a 7 days cancellation policy. Reservation can only be canceled or change by e-mail. If you cancel your party event the 7 days prior to your event, the credit card will be charged a 30% minimum food and beverage cost cancellation fee. If you do not show up on the day of your reservation, you will be charged the full amount of the Food and Beverage minimum plus tax and gratuity. We ask for a final head count 72 hours prior to your event. Food and beverages in the restaurant are subject to a 20% service charge (gratuity). Payment is due in full the day of the function. We accept Cash, Visa, MC, AMEX and Discover. Any special rental equipment needed for an event will be ordered from a rental company and billed directly to you. Loss or damage by client will be billed separately after event. In order to service your group properly, it is important that you arrive on time. If your party is going to be delayed by a ½ hr. or more, we will do our best to accommodate your group based on your actual arrival. Ristorante Allegria reserves the right to change room venues if the group size should change. Ristorante Allegria shall have the right at any time to cancel this agreement without penalty or charge at any time based on situations out of its control such as fire, flood, earthquake, etc. Please let us know of any dietary restrictions. Please don't forget your belongings; we are not responsible for lost items. Please notify us of any food allergies. Thank you. **WE WILL NEED THE PHYSICAL CREDIT CARD TO COMPLETE PAYMENT ON YOUR DAY OF YOUR RESERVATION.**

Credit Card # PLEASE CALL US at 707-254-8006 Code: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Cardholder Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_